



Accounting Coordinator II

Associates Degree in Accounting/Business or related field. A minimum of 3 years administrative and financial environment and general knowledge of Accepted Accounting principals (GAAP). Proficient in Microsoft Office applications and experience with accounting software. Requires knowledge of organizational procedures, exercising judgment and initiative. Competitive salary and full benefit package. Apply to:

Katie Kirkpatrick, HR Director

St. Joseph's Addiction Treatment & Recovery Centers

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Saranac Lake, NY 12983

EOE

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